

# PSSA Young Pharmacists' Group



Pharmaceutical Society of South Africa



We are coming closer to our next business meeting – date to be confirmed. The current steering committee (SC) will be ending their 2-year term at the business meeting and won't be eligible for re-election. The positions of the steering committee are as follows:

1. Chairperson
2. Project co-ordinator
3. Public relations officer
4. Ad hoc member – to be made official during next business meeting

**The duties and responsibilities are as follows:**

## 1. Chairperson

- a. Co-ordination of the YPG SC activities
- b. Organising and updating the annual calendar of activities
- c. Providing the deadlines set by the PSSA to the other SC members that includes YPG projects, grants, newsletter, conference activities and others
- d. Providing reports to the PSSA National Executive Committee (NEC) when requested
- e. Booking meetings when necessary
- f. Organising the YPG annual Business Meeting (BM)
- g. Making available minutes of the BM and the mid-year meeting in co-ordination with the SC

## 2. Project co-ordinator (PC)

- a. YPG Professional Innovation Project
  - i. All aspects of the project

## b. YPG Projects

### c. Conference programmes

- i. Facilitate all events during conferences like PSSA, SAAHIP

### d. Other responsibilities

- i. The PC is encouraged to develop resources that will benefit YPG members (for example professional development tools available on the YPG website)

## 3. Public relations officer

- a. YPG Newsletter
- b. Communication with YPG members
- c. YPG page in SAPJ
- d. YPG website updates in collaboration with PSSA head office
- e. All other communications

For more information, you can visit the PSSA website and follow the link to the YPG page:

<https://www.pssa.org.za/Member/YPG>

For any queries, you can also contact us via email [ypg@pharmail.co.za](mailto:ypg@pharmail.co.za)

If you feel you want to get involved and be active, don't hesitate to apply. All applications to be sent to [ypg@pharmail.co.za](mailto:ypg@pharmail.co.za)